

STATEMENT OF QUALIFICATIONS FOR  
**ON-CALL GENERAL ENGINEERING  
CONSULTING SERVICES**

RFQ: # AVI060122JR

**RFQ Form 3 Contracts Disclosure Form**

Submitted to  
City of San Antonio Aviation Department

July 8, 2022



**Jacobs**



# Contracts Disclosure Form

This form can be completed online at [www.sanantonio.gov/ethics](http://www.sanantonio.gov/ethics).  
If form cannot be completed online, please print, complete and submit with proposal. All questions must be answered.

For details on use of this form, see Section 2-59 through 2-61 of the City's Ethics Code.

\* This is a:  New Submission  Correction  Update to previous submission

## \* 1) Name of person submitting this disclosure form.

\*First Katus \*M.I. \_\_\_\_\_ \*Last Watson Suffix \_\_\_\_\_

## \* 2) Contract Information

a) Contract or Project Name: On-Call General Engineering Consulting Services

b) Originating Department: Aviation Department

## \* 3) Disclosure of parties, owners, and closely related persons.

a) Name of individual(s) or entity(ies) seeking a contract with the city.  
(NOTE: Give exact legal name as it will appear on the contract, if awarded.)

Jacobs Engineering Group Inc.

b) Name and title of contract signatory

Katus Watson, Senior Vice President & GM, PPS Americas (South)

c) Name of all owners, board members, executive committee members, and officers of entities listed in question 3a.

See attached.

## Board Directors

Name	QuickRef	Position	Appointed
<u>Abani, Priya</u>	<u>ABANI-P</u>	Director	11/10/2021
<u>Brooks, Vincent K.</u>	<u>BROOKS-VK</u>	Director	08/14/2020
<u>Demetriou, Steven J</u>	<u>DEMETRI-SJ</u>	Chair of the Board	07/28/2016
		Director	08/17/2015
<u>Eberhart, Ralph E.</u>	<u>EBERHAR-RE</u>	Director	09/27/2012
<u>Fernandez, Manuel J.</u>	<u>FERNAND-MJ</u>	Director	10/05/2020
<u>Kiser, Georgette D.</u>	<u>KISER-GD</u>	Director	05/29/2019
<u>Loughran, Barbara</u>	<u>LOUGHRAN-B</u>	Director	05/29/2019
<u>McNamara, Robert</u>	<u>MCNAMARA-R</u>	Director	01/19/2017
<u>Robertson, Peter J.</u>	<u>ROBERTS-PJ</u>	Director	07/30/2009
<u>Thompson, Chris M.T.</u>	<u>THOMPSO-CM_1</u>	Director	11/15/2012

## Officers

Name	QuickRef	Position	Appointed
<u>Adkisson, Jason</u>	<u>ADKISSON-J</u>	Assistant Secretary	11/19/2020
<u>Allen, William "Billy" B.</u>	<u>ALLEN-WB_001</u>	Senior Vice President and Chief Accounting Officer	10/13/2016
<u>Andrews, Madhuri</u>	<u>ANDREWS-M</u>	Chief Digital and Information Officer	11/14/2019
		Executive Vice President	01/27/2021
<u>Arnette, Stephen A.</u>	<u>ARNETTE-SA</u>	President - CMS	04/01/2022
		Executive Vice President	04/01/2022
<u>Battikhi, Amer Anwar</u>	<u>BATTIKHI-A</u>	SVP, Platforms, Technologies & Software Solutions	04/28/2022
<u>Bello, Marius (Mark) F.</u>	<u>BELLO-MF</u>	Senior Vice President, Designated Project Executive	01/16/2020
<u>Berryman, Kevin Christopher</u>	<u>BERRYMA-KC</u>	President	11/14/2019
		Chief Financial Officer	01/05/2015
<u>Bloom, Katie</u>	<u>BLOOM-K</u>	Designated person responsible for practice of Environmental	01/18/2018
<u>Bunderson, Michael</u>	<u>BUNDERSO-M</u>	Vice President, Tax	05/29/2018
<u>Bussell, Scott</u>	<u>BUSSELL-S</u>	Vice President	01/17/2019
<u>Byers, Timothy</u>	<u>BYERS-T</u>	Sr VP & GM, P&PS and Federal & Environmental Solutions	05/05/2020
<u>Carlin, Michael James</u>	<u>CARLIN-M_001</u>	Vice President	01/17/2019
		Treasurer	01/16/2020
<u>Caruso, Joanne E.</u>	<u>CARUSO-J</u>	Chief Administrative Officer	01/18/2018

		Chief Legal Officer	11/07/2018
		Executive Vice President	11/07/2018
<u>Cox, Levitte</u>	<u>COX-L</u>	Vice President	09/16/2021
<u>Crawford, Bruce</u>	<u>CRAWFORD-B</u>	SVP, Global Digital Center of Excellence (COE)	11/19/2020
<u>Delisle, Tina</u>	<u>DELISLE-T</u>	Senior Manager Payroll	02/01/2021
<u>Demetriou, Steven J</u>	<u>DEMETRI-SJ</u>	Chief Executive Officer	08/17/2015
<u>Doros, Jonathan</u>	<u>DOROS-J</u>	SVP, Financial Planning & Analysis, Investor Relations & Tre	11/19/2020
<u>Walstrom, Jan</u>	<u>ELLIS-JW</u>	Senior Vice President	05/05/2020
		Global Market Director, Environmental	05/05/2020
<u>Feghali, Imad</u>	<u>FEGHALI-I</u>	Senior Vice President & GM, PPS, Americas	09/23/2021
<u>Gustafson, Shelette M.</u>	<u>GUSTAFS-SM</u>	Executive Vice President	04/22/2021
<u>Hannigan, Marietta C.</u>	<u>HANNIGA-MC</u>	Executive Vice President	04/22/2021
		Chief Strategy, Corp Development & Corporate Comms Officer	11/19/2020
<u>Hansen, Taggart</u>	<u>HANSEN-T</u>	Chief Compliance Officer	09/23/2021
		Sr Vice President & Deputy General Counsel	05/05/2020
<u>Helsing, Jason</u>	<u>HELSING-J</u>	Senior Director Tax	06/01/2021
<u>Hendon, Brian Lee</u>	<u>HENDON-BL</u>	Designated person responsible for practice of Architecture i	01/18/2018
<u>Henry, Chasity</u>	<u>HENRY-C</u>	Assistant Secretary	04/28/2022
<u>Hicks, Rich</u>	<u>HICKS-R</u>	Manager, Ohio Engineering Operations	05/09/2018
<u>Hill, Patrick</u>	<u>HILL-P</u>	EVP and President, People & Places Solutions	08/01/2021
<u>Hooper, Cory</u>	<u>HOOPER-C</u>	Vice President, Florida Operations	12/17/2019
<u>Howell, Priya</u>	<u>HOWELL-P</u>	Assistant Secretary	01/26/2022
<u>Hsu, Mike</u>	<u>HSU-M</u>	Senior Director Tax	09/04/2019
<u>Johnson, Justin</u>	<u>JOHNSON-J</u>	General Counsel	09/23/2021
		Senior Vice President	09/23/2021
		Secretary	07/09/2020
<u>Jones, Keith B.</u>	<u>JONES-KB</u>	Manager, Ohio Land Surveying Operations	05/09/2018
<u>Laity, Michael</u>	<u>LAITY-M</u>	Senior Director Tax	02/21/2020
<u>Lawson, Keith</u>	<u>LAWSON-K</u>	Sr Vice President & GM, PPS, Asia Pacific/Middle East	09/23/2021

<u>Lazaro, Alberto</u>	<u>LAZARO-A</u>	Vice President, Sales	01/03/2022
<u>Lopez-Dubois, Miguel</u>	<u>LOPEZDUB-M</u>	Manager, California Engineering Operations	01/18/2018
<u>Maloney, Kevin</u>	<u>MALONEY-K</u>	Manager, California Engineering Operations	01/18/2018
<u>Meinhart, Thomas</u>	<u>MEINHART-T</u>	Senior Vice President Sales, PPS, Americas	11/14/2019
<u>Miller, Shannon</u>	<u>MILLER-S</u>	SVP, Enterprise Risk Management & HR Talent Experience	11/19/2020
<u>Montellano, Victorino</u>	<u>MONTELLA-V</u>	Manager, California Engineering Operations	01/18/2018
<u>Morris, Gary</u>	<u>MORRIS-G</u>	Senior Vice President & GM, PPS, Americas (North)	11/14/2019
<u>Morrison, Hugh Donald</u>	<u>MORRISO-HD</u>	Senior Vice President & GM, PPS Europe	01/18/2018
<u>Nein, Brett</u>	<u>NEIN-B</u>	Vice President, Florida Landscape Architecture Operations	06/01/2018
<u>Nieves, Caesar</u>	<u>NIEVES-C</u>	Executive Vice President, Divergent Solutions	04/28/2022
<u>O'Connor, Kelly</u>	<u>OCONNOR-K</u>	Senior Vice President, Strategy & Project Delivery	05/02/2019
<u>Ostervold, Lars</u>	<u>OSTERVOL-L</u>	Managing Agent of Oklahoma Engineering Ops	03/15/2021
<u>Owens, John G.</u>	<u>OWENS-JG</u>	Designated Person Responsible Electrical Engineering in AK	02/27/2020
<u>Parent, Mark J.</u>	<u>PARENT-MJ</u>	Designated Person Responsible Structural Engineering in AK	02/27/2020
<u>Pinto, Dawn</u>	<u>PINTO-D</u>	Senior Vice President, Critical Mission Solutions Finance	01/26/2022
<u>Pragada, Robert V.</u>	<u>PRAGADA-RV</u>	President Chief Operating Officer	11/14/2019 11/07/2018
<u>Price, Richard</u>	<u>PRICE-R</u>	Senior Vice President, Cyber & Intelligence Solutions	04/28/2022
<u>Refinski, Elizabeth A.</u>	<u>REFINSK-EA</u>	Assistant Secretary	03/26/2009
<u>Scarlat, Cristian</u>	<u>SCARLAT-C</u>	Manager, California Engineering Operations	01/18/2018
<u>Scher, Brian</u>	<u>SCHER-B</u>	Assistant Secretary	03/26/2009

<u>Sever, Jeffrey David</u>	<u>SEVER-JD</u>	Designated person responsible for practice of Mechanical Eng	06/28/2018
<u>Strauss, Scott</u>	<u>STRAUSS-S</u>	Vice President - Authorized Signer	04/01/2019
<u>Thom, Chrissy</u>	<u>THOM-C</u>	Senior Vice President, Growth, Strategy & Solutions PPS	01/27/2021
<u>Uchil, Vinay</u>	<u>UCHIL-V</u>	Vice President, Florida Engineering Operations	09/24/2018
<u>Vadlamudi, Koti</u>	<u>VADLAMUD-K</u>	Senior Vice President & GM, PPS, Advanced Facilities	11/14/2019
<u>Wallace, Ronald</u>	<u>WALLACE-R</u>	Senior Vice President, Operations Support, CMS	09/02/2020
<u>Walter, Eric</u>	<u>WALTER-E</u>	Senior Vice President, Finance PPS	11/19/2020
<u>Warnock, William Kirkpatrick</u>	<u>WARNOCK-WK</u>	Manager, California Engineering Operations	01/18/2018
<u>Watson, Katus</u>	<u>WATSON-K</u>	Senior Vice President & GM, PPS Americas (South)	09/23/2021
		Vice President, Operations Manager for Texas and Oklahoma	07/08/2021
<u>White, Clive Thomas</u>	<u>WHITE-CT</u>	Senior Vice President, CMS International	05/05/2020
<u>Wiemelt, Karen</u>	<u>WIEMELT-K</u>	SVP & GM, Energy, Security & Technology, CMS	01/18/2018
<u>Williams, Ronald E.</u>	<u>WILLIAM-RR</u>	Senior Vice President & GM, PPS, Americas	11/14/2019
<u>Willis, Aaron</u>	<u>WILLIS-A</u>	Manager, California Land Surveying Operations	01/18/2018
<u>Wood, Mark</u>	<u>WOOD-M</u>	Manager, California Engineering Operations	01/18/2018
<u>Young, Scott E.</u>	<u>YOUNG-SE</u>	Managing Agent of Oklahoma Engineering Ops	03/15/2021

**\* 4) List any individual(s) or entity(ies) that is a partner, parent, joint venture, or subsidiary entity(ies) of the individual or entity listed in Question 3.**

Not applicable. Contracting party(ies) does not have partner, parent, joint venture, or subsidiary entities.

**If applicable, list below names and type of relationship (partner, parent, joint venture or subsidiary entities, and all the owners, board members, executive committee members, officers of each entity):**

Jacobs and its related companies and affiliates form a global organization that has the technical, financial, and professional qualifications and resources to deliver On-Call General Engineering Consulting (GEC) Services for the City of San Antonio Aviation Department. Jacobs' annual reports, SEC filings, and Proxy reports can be found at <http://invest.jacobs.com/investors/Jacobs-Filings/default.aspx.investor>

**\* 5) List any individuals or entities that will be subcontractors on this contract.**

Not applicable. No subcontractors will be retained for this contract.

Subcontractors may be retained, but have not been selected at the time of this submission.

**If applicable, list below subcontractors, including the name of the owner(s), and business name:**

See attached.

**\* 6) List any attorneys, lobbyists, or consultants retained by any individuals listed in Questions 3, 4, or 5 to assist in seeking this contract.**

Not applicable. No attorneys, lobbyists, or consultants have been retained to assist in seeking this contract.

**If applicable, list below names and type (attorneys, lobbyists, or consultants) retained to assist in seeking this contract:**

**\* 7) Disclosure of political contributions.**

List any campaign or officeholder contributions made by the following individuals in the past 24 months to any current member of City Council, former member of City Council, any candidate for City Council, or to any political action committee that contributes to City Council elections:

- a. any individual seeking contract with the city (Question 3)
- b. any owner or officer of entity seeking contract with the city (Question 3)
- c. any individual or owner or officer of an entity listed above as a partner, parent, or subsidiary business (Question 4)
- d. any subcontractor or owner/officer of subcontracting entity retained for the contract (Question 5)
- e. the spouse of any individual listed in response to (a) through (d) above
- f. any attorney, lobbyist, or consultant retained to assist in seeking contract (Question 6)

Not applicable. No attorneys, lobbyists, or consultants have been retained to assist in seeking this contract.

\*See attached.

**If applicable, list below name of contributor; to whom; date; and amount:**

**Response for 5) List any individuals or entities that will be subcontractors on this contract.**

<b>Business Name</b>	<b>Name of Owner/Principal</b>	<b>Title</b>
Accessology Too, LLC	Kristi J. Avalos	President/CEO
CNG Engineering, PLLC	Travis E. Wiltshire	President
Connico, LLC	Sir J. Kumar	President
Foster CM Group, Inc.	Paul W. Foster	President/CEO
HVJ South Central Texas-M&I, Inc.	Muhammad Mustafa	Managing Owner
Maestas & Associates, LLC	Ernest T. Maestas	President
The Rios Group	Travis S. Isaacson	Area Manager, Central Texas
TransSolutions, LLC	Belinda G. Hargrove	Managing Principal
Unintech Consulting Engineers, Inc.	W. Elisa Chan	President/CEO
WestEast Design Group, LLC	Jose Eduardo De La Garza	President



## **Response for 7) Disclosure of political contributions**

Jacobs and its related companies and affiliates form a global organization that has the technical, financial, and professional qualifications and resources to deliver On-Call General Engineering Consulting (GEC) Services for the City of San Antonio Aviation Department. Jacobs' annual reports, SEC filings, and Proxy reports can be found at <http://invest.jacobs.com/investors/Jacobs-Filings/default.aspx.investor> Furthermore, on information and belief, without independent investigation, Jacobs has no knowledge of any such political contributions made by the company that is responsive to this inquiry. However, Jacobs has no basis or ability to access potential political contributions made by our subcontractors or other third parties as requested above and provides no representation as to same.

## Updates on Contributions Required

Information regarding contributions must be updated by submission of a revised form from the date of the submission of this form, up through the time City Council takes action on the contract identified in response to Question 2 and continuing for 30 calendar days after the contract has been awarded.

## Notice Regarding Contribution Prohibitions for "High-Profile" Contracts

Under Section 2-309 of the Municipal Campaign Finance Code, the following listed individuals are prohibited from making a campaign or officeholder contribution to any member of City Council, candidate for City Council or political action committee that contributes to City Council elections from the 10th business day after a contract solicitation has been released until 30 calendar days after the contract has been awarded:

- a. Any individual seeking a high-profile contract;
- b. Any owner, officer, officer of board, and executive committee member of an entity seeking a high-profile contract, excluding board officers and executive committee members of 501(c)(3), 501(c)(4) and 501(c)(6) non-profit organizations not created or controlled by the City whose board service is done strictly as a volunteer with no financial compensation and no economic gain from the non-profit entity;
- c. The legal signatory of the high-profile contract;
- d. Any attorney, lobbyist or consultant hired or retained to assist the individual or entity in seeking a high-profile contract;
- e. Subcontractors hired or retained to provide services under the high-profile contract; and
- f. Any first-degree member of the household of any person listed in (1), (2), (3) or (5) of this subsection.

**Penalty.** A high-profile contract cannot be awarded to the individual or entity if a prohibited contribution has been made by any of these individuals during the contribution "black-out" period, which is the 10th business day after a solicitation has been released until 30 calendar days after the contract has been awarded.

## \* 8) Disclosure of conflict of interest.

Are you aware of any fact(s) with regard to this contract that would raise a "conflict of interest" issue under Sections 2-43 or 2-44 of the City Ethics Code for any City Council member or board/commission member that has not or will not be raised by these city officials?

I am not aware of any conflict(s) of interest issues under Section 2-43 or 2-44 of the City Ethics Code for members of City Council or a city board/commission.

If applicable, provide the conflict(s) of interest below:

## \* 9) Prohibited Interest in Contracts.

Currently, or within the past twelve (12) months, have you, your spouse, sibling, parent, child or other family member within the first degree of consanguinity or affinity served on a City board or commission?

Yes  No See Attachment A.

Currently, or within the past twelve (12) months, has an owner, partner or employee of a business entity in which you, your spouse, parent, child own 10% or more of the voting stock or shares, or 10% or more of the fair market value served on a City board or commission?

Yes  No See Attachment B.

Currently, or within the past twelve (12) months, has an owner, partner, or employee of a business entity who owns 10% or more of the voting stock or shares, or 10% or more of the fair market value, that will be a subcontractor for this contract, served on a City board or commission?

Yes  No See Attachment B.

**Attachment A:**

Jacobs and its related companies and affiliates form a global organization that has the technical, financial, and professional qualifications and resources to deliver On-Call General Engineering Consulting (GEC) Services for the City of San Antonio Aviation Department. Jacobs' annual reports, SEC filings, and Proxy reports can be found at <http://invest.jacobs.com/investors/Jacobs-Filings/default.aspx.investor>. As such, Jacobs does not maintain a verifiable list of employees' familial relationships that would fully respond to this inquiry. However, on information and belief, without independent investigation, Jacobs has no knowledge of any such relationships that would cause a conflict of interest in the performance of the work contemplated.

**Attachment B:**

Jacobs and its related companies and affiliates form a global organization that has the technical, financial, and professional qualifications and resources to deliver On-Call General Engineering Consulting (GEC) Services for the City of San Antonio Aviation Department. Jacobs' annual reports, SEC filings, and Proxy reports can be found at <http://invest.jacobs.com/investors/Jacobs-Filings/default.aspx.investor>. Jacobs Engineering Group Inc. is a publicly traded company and its stock is purchased and traded daily by the general public. As such, Jacobs Engineering Group Inc. does not maintain a verifiable record of all owners of its stock that would enable it to identify all owners of 10% or more of its stock, however, upon information and belief we are not aware of any such individual serving on a City board or commission.

**If you answered Yes to any questions in Question 9, please list the name of the individual, name of board/commission, and start/end date of service (for each instance).**

## **Notice Regarding Prohibited Interest in Contracts.**

Please be aware, the City's Charter and Ethics Code prohibits members of certain more-than-advisory boards and commissions, as well as their close family members and any businesses they or their families hold a 10% or greater ownership interest from obtaining a contract with the City during their board or commission service. The prohibition extends to subcontracts on City contracts, and would also apply to parent, subsidiary or partner businesses owned by the member of the board or commission and their family. Please see Section 141 of the City Charter and Section 2-52 of the City Ethics Code (Prohibited Interests in Contracts) for complete information.

Former members of certain more-than-advisory boards and commissions, their family members and the businesses they own will continue to be prohibited from obtaining any discretionary contracts for one year after leaving City service. Please see Section 2-58 of the City Ethics Code (Prohibited Interest in Discretionary Contracts) for complete information.

Please note that any contract in place at the time the applicant becomes a City officer may remain in effect, but cannot be amended, extended, modified, or changed in any manner during the officer's City service on the more-than-advisory board.

If you have any questions, please contact the Office of the City Attorney to request to speak with a member of the Ethics staff: (210) 207-8940

## **Acknowledgments**

### **\*1. Updates Required.**

- I understand that this form must be updated by submission of a revised form if there is any change in the information before the discretionary contract, housing and retail development incentive, or the purchase, sale, or lease of real estate to or from the City is the subject of action by the City Council, and no later than 5 business days after any change has occurred, whichever comes first. This includes information about political contributions made after the initial submission and up until 30 calendar days after contract has been awarded.

### **\*2. No Contract with City Officials or Staff during Contract Evaluation**

- I understand that a person or entity who seeks or applies for a city contract or any other person acting on behalf of that person or entity is prohibited from contacting city officials and employees regarding the contract after a Request for Proposal (RFP), Request for Qualification (RFQ), or other solicitation has been released.

This no-contact provision shall conclude when the contract is posted as a City Council agenda item. If contact is required with city officials or employees, the contact will take place in accordance with procedures incorporated into the solicitation documents. Violation of this prohibited contacts provision set out in Section 2-61 of the City Ethics Code by respondents or their agents may lead to disqualification of their offer from consideration.

**\*3. Contribution Prohibitions for "High-Profile" Contracts**

This is not a high-profile contract.

If this is a high-profile contract please complete the following questions:

- I acknowledge that this contract has been designated as a high-profile contract by the city. I further acknowledge that the following individuals are prohibited from making campaign or officeholder contributions to members of City Council, candidates for City Council, or political action committees that make contributions to City Council elections from the 10th business day after the solicitation has been released until 30 calendar days after the contract has been awarded: legal signatory to contract individual(s) seeking the contract, owner or officer of an entity seeking the contract, the spouse of any of these individuals, and any attorney, lobbyist, or consultant retained to assist in seeking the contract.
- I warrant that no contributions have been made by these individuals in violation of Section 2-309 of the Municipal Campaign Finance Code.

**\*4. Conflicts of Interest Questionnaire (CIQ)**


Chapter 176 of the Local Government Code requires all contractors and vendors to submit a Conflict of Interest Questionnaire Form (CIQ) to the Office of the City Clerk, even if contract is not designated as "High Profile".

I acknowledge that I have been advised of the requirement to file a CIQ form under Chapter 176 of the Local Government Code.

**\* Oath**

I swear or affirm that the statements contained in this Contracts Disclosure Form, including any attachments, to the best of my knowledge and belief are true, correct, and complete.

\*Print Name: Katus Watson

\*Signature: 

Title: Senior Vice President & GM, PPS Americas (South)

\*Date: 7/5/2022

\*Company Name or DBA: Jacobs Engineering Group Inc.

This form can be completed online at [www.sanantonio.gov/ethics](http://www.sanantonio.gov/ethics).  
If form cannot be completed online, please print, complete and submit with proposal. All questions must be answered.

If submitting via regular mail, send to:

Purchasing Department  
P.O. Box 839966  
San Antonio, Texas 78283-3966



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For details on use of this form, see Section 2-59 through 2-61 of the City's Ethics Code.

\* This is a:  New Submission  Correction  Update to previous submission

## \* 1) Name of person submitting this disclosure form.

\*First Kristi \*M.I J \*Last Avalos Suffix \_\_\_\_\_

## \* 2) Contract Information

a) Contract or Project Name: San Antonio Airport - On-Call General Eng Consultants

b) Originating Department: San Antonio Airport Aviation Dept

## \* 3) Disclosure of parties, owners, and closely related persons.

a) Name of individual(s) or entity(ies) seeking a contract with the city.  
(NOTE: Give exact legal name as it will appear on the contract, if awarded.)

Accessology Too, LLC

b) Name and title of contract signatory

Kristi Avalos, President & CEO

c) Name of all owners, board members, executive committee members, and officers of entities listed in question 3a.

Kristi Avalos, President & CEO  
Thomas Avalos, CFO  
Ross Thomas, Director

**\* 4) List any individual(s) or entity(ies) that is a partner, parent, joint venture, or subsidiary entity(ies) of the individual or entity listed in Question 3.**

Not applicable. Contracting party(ies) does not have partner, parent, joint venture, or subsidiary entities.

If applicable, list below names and type of relationship (partner, parent, joint venture or subsidiary entities, and all the owners, board members, executive committee members, officers of each entity):

Kristi Avalos, President & CEO - Partner  
Thomas Avalos, CFO - Partner  
Ross Thomas, Director - Partner

**\* 5) List any individuals or entities that will be subcontractors on this contract.**

Not applicable. No subcontractors will be retained for this contract.

Subcontractors may be retained, but have not been selected at the time of this submission.

If applicable, list below subcontractors, including the name of the owner(s), and business name:

Accessology Too, LLC  
Kristi Avalos, President & CEO - Partner  
Thomas Avalos, CFO - Partner  
Ross Thomas, Director - Partner

**\* 6) List any attorneys, lobbyists, or consultants retained by any individuals listed in Questions 3, 4, or 5 to assist in seeking this contract.**

Not applicable. No attorneys, lobbyists, or consultants have been retained to assist in seeking this contract.

If applicable, list below names and type (attorneys, lobbyists, or consultants) retained to assist in seeking this contract:

**\* 7) Disclosure of political contributions.**

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- c. any individual or owner or officer of an entity listed above as a partner, parent, or subsidiary business (Question 4)
- d. any subcontractor or owner/officer of subcontracting entity retained for the contract (Question 5)
- e. the spouse of any individual listed in response to (a) through (d) above
- f. any attorney, lobbyist, or consultant retained to assist in seeking contract (Question 6)

Not applicable. No attorneys, lobbyists, or consultants have been retained to assist in seeking this contract.

If applicable, list below name of contributor; to whom; date; and amount:

## Updates on Contributions Required

Information regarding contributions must be updated by submission of a revised form from the date of the submission of this form, up through the time City Council takes action on the contract identified in response to Question 2 and continuing for 30 calendar days after the contract has been awarded.

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Under Section 2-309 of the Municipal Campaign Finance Code, the following listed individuals are prohibited from making a campaign or officeholder contribution to any member of City Council, candidate for City Council or political action committee that contributes to City Council elections from the 10th business day after a contract solicitation has been released until 30 calendar days after the contract has been awarded:

- a. Any individual seeking a high-profile contract;
- b. Any owner, officer, officer of board, and executive committee member of an entity seeking a high-profile contract, excluding board officers and executive committee members of 501(c)(3), 501(c)(4) and 501(c)(6) non-profit organizations not created or controlled by the City whose board service is done strictly as a volunteer with no financial compensation and no economic gain from the non-profit entity;
- c. The legal signatory of the high-profile contract;
- d. Any attorney, lobbyist or consultant hired or retained to assist the individual or entity in seeking a high-profile contract;
- e. Subcontractors hired or retained to provide services under the high-profile contract; and
- f. Any first-degree member of the household of any person listed in (1), (2), (3) or (5) of this subsection.

**Penalty.** A high-profile contract cannot be awarded to the individual or entity if a prohibited contribution has been made by any of these individuals during the contribution "black-out" period, which is the 10th business day after a solicitation has been released until 30 calendar days after the contract has been awarded.

## \* 8) Disclosure of conflict of interest.

Are you aware of any fact(s) with regard to this contract that would raise a "conflict of interest" issue under Sections 2-43 or 2-44 of the City Ethics Code for any City Council member or board/commission member that has not or will not be raised by these city officials?

I am not aware of any conflict(s) of interest issues under Section 2-43 or 2-44 of the City Ethics Code for members of City Council or a city board/commission.

If applicable, provide the conflict(s) of interest below:

## \* 9) Prohibited Interest in Contracts.

Currently, or within the past twelve (12) months, have you, your spouse, sibling, parent, child or other family member within the first degree of consanguinity or affinity served on a City board or commission?

Yes  No

Currently, or within the past twelve (12) months, has an owner, partner or employee of a business entity in which you, your spouse, parent, child own 10% or more of the voting stock or shares, or 10% or more of the fair market value served on a City board or commission?

Yes  No

Currently, or within the past twelve (12) months, has an owner, partner, or employee of a business entity who owns 10% or more of the voting stock or shares, or 10% or more of the fair market value, that will be a subcontractor for this contract, served on a City board or commission?

Yes  No



**If you answered Yes to any questions in Question 9, please list the name of the individual, name of board/commission, and start/end date of service (for each instance).**

### **Notice Regarding Prohibited Interest in Contracts.**

Please be aware, the City's Charter and Ethics Code prohibits members of certain more-than-advisory boards and commissions, as well as their close family members and any businesses they or their families hold a 10% or greater ownership interest from obtaining a contract with the City during their board or commission service. The prohibition extends to subcontracts on City contracts, and would also apply to parent, subsidiary or partner businesses owned by the member of the board or commission and their family. Please see Section 141 of the City Charter and Section 2-52 of the City Ethics Code (Prohibited Interests in Contracts) for complete information.

Former members of certain more-than-advisory boards and commissions, their family members and the businesses they own will continue to be prohibited from obtaining any discretionary contracts for one year after leaving City service. Please see Section 2-58 of the City Ethics Code (Prohibited Interest in Discretionary Contracts) for complete information.

Please note that any contract in place at the time the applicant becomes a City officer may remain in effect, but cannot be amended, extended, modified, or changed in any manner during the officer's City service on the more-than-advisory board.

If you have any questions, please contact the Office of the City Attorney to request to speak with a member of the Ethics staff: (210) 207-8940

### **Acknowledgments**

**\*1. Updates Required.**

- I understand that this form must be updated by submission of a revised form if there is any change in the information before the discretionary contract, housing and retail development incentive, or the purchase, sale, or lease of real estate to or from the City is the subject of action by the City Council, and no later than 5 business days after any change has occurred, whichever comes first. This includes information about political contributions made after the initial submission and up until 30 calendar days after contract has been awarded.

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**\*3. Contribution Prohibitions for "High-Profile" Contracts**

This is not a high-profile contract.

If this is a high-profile contract please complete the following questions:

- I acknowledge that this contract has been designated as a high-profile contract by the city. I further acknowledge that the following individuals are prohibited from making campaign or officeholder contributions to members of City Council, candidates for City Council, or political action committees that make contributions to City Council elections from the 10th business day after the solicitation has been released until 30 calendar days after the contract has been awarded: legal signatory to contract individual(s) seeking the contract, owner or officer of an entity seeking the contract, the spouse of any of these individuals, and any attorney, lobbyist, or consultant retained to assist in seeking the contract.
- I warrant that no contributions have been made by these individuals in violation of Section 2-309 of the Municipal Campaign Finance Code.

**\*4. Conflicts of Interest Questionnaire (CIQ)**

Chapter 176 of the Local Government Code requires all contractors and vendors to submit a Conflict of Interest Questionnaire Form (CIQ) to the Office of the City Clerk, even if contract is not designated as "High Profile".

I acknowledge that I have been advised of the requirement to file a CIQ form under Chapter 176 of the Local Government Code.

**\* Oath**

I swear or affirm that the statements contained in this Contracts Disclosure Form, including any attachments, to the best of my knowledge and belief are true, correct, and complete.

\*Print Name: Kristi Avalos

\*Signature: 

Title: President & CEO

\*Date: 6/14/22

\*Company Name or DBA: Accessology Too, LLC

This form can be completed online at [www.sanantonio.gov/ethics](http://www.sanantonio.gov/ethics).  
If form cannot be completed online, please print, complete and submit with proposal. All questions must be answered.

If submitting via regular mail, send to:

Purchasing Department  
P.O. Box 839966  
San Antonio, Texas 78283-3966



# Contracts Disclosure Form

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For details on use of this form, see Section 2-59 through 2-61 of the City's Ethics Code.

\* This is a:  New Submission  Correction  Update to previous submission

## \* 1) Name of person submitting this disclosure form.

\*First Travis \*M.I E. \*Last Wiltshire Suffix \_\_\_\_\_

## \* 2) Contract Information

a) Contract or Project Name: On-Call General Engineering Consulting Services RFQ: #AVI060122JR

b) Originating Department: Aviation Department

## \* 3) Disclosure of parties, owners, and closely related persons.

a) Name of individual(s) or entity(ies) seeking a contract with the city.  
(NOTE: Give exact legal name as it will appear on the contract, if awarded.)

CNG Engineering, PLLC

b) Name and title of contract signatory

Travis E. Wiltshire, PE, Principal

c) Name of all owners, board members, executive committee members, and officers of entities listed in question 3a.

CNG Engineering, PLLC  
- Travis E. Wiltshire, PE

**\* 4) List any individual(s) or entity(ies) that is a partner, parent, joint venture, or subsidiary entity(ies) of the individual or entity listed in Question 3.**

Not applicable. Contracting party(ies) does not have partner, parent, joint venture, or subsidiary entities.

If applicable, list below names and type of relationship (partner, parent, joint venture or subsidiary entities, and all the owners, board members, executive committee members, officers of each entity):

**\* 5) List any individuals or entities that will be subcontractors on this contract.**

Not applicable. No subcontractors will be retained for this contract.

Subcontractors may be retained, but have not been selected at the time of this submission.

If applicable, list below subcontractors, including the name of the owner(s), and business name:

**\* 6) List any attorneys, lobbyists, or consultants retained by any individuals listed in Questions 3, 4, or 5 to assist in seeking this contract.**

Not applicable. No attorneys, lobbyists, or consultants have been retained to assist in seeking this contract.

If applicable, list below names and type (attorneys, lobbyists, or consultants) retained to assist in seeking this contract:

**\* 7) Disclosure of political contributions.**

List any campaign or officeholder contributions made by the following individuals in the past 24 months to any current member of City Council, former member of City Council, any candidate for City Council, or to any political action committee that contributes to City Council elections:

- a. any individual seeking contract with the city (Question 3)
- b. any owner or officer of entity seeking contract with the city (Question 3)
- c. any individual or owner or officer of an entity listed above as a partner, parent, or subsidiary business (Question 4)
- d. any subcontractor or owner/officer of subcontracting entity retained for the contract (Question 5)
- e. the spouse of any individual listed in response to (a) through (d) above
- f. any attorney, lobbyist, or consultant retained to assist in seeking contract (Question 6)

Not applicable. No attorneys, lobbyists, or consultants have been retained to assist in seeking this contract.

If applicable, list below name of contributor; to whom; date; and amount:

Travis E. Wiltshire, PE; Ron Nirenberg; 02/10/2021; \$500.64

## Updates on Contributions Required

Information regarding contributions must be updated by submission of a revised form from the date of the submission of this form, up through the time City Council takes action on the contract identified in response to Question 2 and continuing for 30 calendar days after the contract has been awarded.

## Notice Regarding Contribution Prohibitions for "High-Profile" Contracts

Under Section 2-309 of the Municipal Campaign Finance Code, the following listed individuals are prohibited from making a campaign or officeholder contribution to any member of City Council, candidate for City Council or political action committee that contributes to City Council elections from the 10th business day after a contract solicitation has been released until 30 calendar days after the contract has been awarded:

- a. Any individual seeking a high-profile contract;
- b. Any owner, officer, officer of board, and executive committee member of an entity seeking a high-profile contract, excluding board officers and executive committee members of 501(c)(3), 501(c)(4) and 501(c)(6) non-profit organizations not created or controlled by the City whose board service is done strictly as a volunteer with no financial compensation and no economic gain from the non-profit entity;
- c. The legal signatory of the high-profile contract;
- d. Any attorney, lobbyist or consultant hired or retained to assist the individual or entity in seeking a high-profile contract;
- e. Subcontractors hired or retained to provide services under the high-profile contract; and
- f. Any first-degree member of the household of any person listed in (1), (2), (3) or (5) of this subsection.

**Penalty.** A high-profile contract cannot be awarded to the individual or entity if a prohibited contribution has been made by any of these individuals during the contribution "black-out" period, which is the 10th business day after a solicitation has been released until 30 calendar days after the contract has been awarded.

## \* 8) Disclosure of conflict of interest.

Are you aware of any fact(s) with regard to this contract that would raise a "conflict of interest" issue under Sections 2-43 or 2-44 of the City Ethics Code for any City Council member or board/commission member that has not or will not be raised by these city officials?

I am not aware of any conflict(s) of interest issues under Section 2-43 or 2-44 of the City Ethics Code for members of City Council or a city board/commission.

If applicable, provide the conflict(s) of interest below:

## \* 9) Prohibited Interest in Contracts.

Currently, or within the past twelve (12) months, have you, your spouse, sibling, parent, child or other family member within the first degree of consanguinity or affinity served on a City board or commission?

Yes  No

Currently, or within the past twelve (12) months, has an owner, partner or employee of a business entity in which you, your spouse, parent, child own 10% or more of the voting stock or shares, or 10% or more of the fair market value served on a City board or commission?

Yes  No

Currently, or within the past twelve (12) months, has an owner, partner, or employee of a business entity who owns 10% or more of the voting stock or shares, or 10% or more of the fair market value, that will be a subcontractor for this contract, served on a City board or commission?

Yes  No

**If you answered Yes to any questions in Question 9, please list the name of the individual, name of board/commission, and start/end date of service (for each instance).**

## **Notice Regarding Prohibited Interest in Contracts.**

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Please note that any contract in place at the time the applicant becomes a City officer may remain in effect, but cannot be amended, extended, modified, or changed in any manner during the officer's City service on the more-than-advisory board.

If you have any questions, please contact the Office of the City Attorney to request to speak with a member of the Ethics staff: (210) 207-8940

## **Acknowledgments**

### **\*1. Updates Required.**

- I understand that this form must be updated by submission of a revised form if there is any change in the information before the discretionary contract, housing and retail development incentive, or the purchase, sale, or lease of real estate to or from the City is the subject of action by the City Council, and no later than 5 business days after any change has occurred, whichever comes first. This includes information about political contributions made after the initial submission and up until 30 calendar days after contract has been awarded.

### **\*2. No Contract with City Officials or Staff during Contract Evaluation**

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**\*3. Contribution Prohibitions for "High-Profile" Contracts**

This is not a high-profile contract.

If this is a high-profile contract please complete the following questions:

- I acknowledge that this contract has been designated as a high-profile contract by the city. I further acknowledge that the following individuals are prohibited from making campaign or officeholder contributions to members of City Council, candidates for City Council, or political action committees that make contributions to City Council elections from the 10th business day after the solicitation has been released until 30 calendar days after the contract has been awarded: legal signatory to contract individual(s) seeking the contract, owner or officer of an entity seeking the contract, the spouse of any of these individuals, and any attorney, lobbyist, or consultant retained to assist in seeking the contract.
- I warrant that no contributions have been made by these individuals in violation of Section 2-309 of the Municipal Campaign Finance Code.

**\*4. Conflicts of Interest Questionnaire (CIQ)**

Chapter 176 of the Local Government Code requires all contractors and vendors to submit a Conflict of Interest Questionnaire Form (CIQ) to the Office of the City Clerk, even if contract is not designated as "High Profile".

I acknowledge that I have been advised of the requirement to file a CIQ form under Chapter 176 of the Local Government Code.

**\* Oath**

I swear or affirm that the statements contained in this Contracts Disclosure Form, including any attachments, to the best of my knowledge and belief are true, correct, and complete.

\*Print Name: Travis E. Wiltshire, PE

\*Signature: *Travis E. Wiltshire, P.E.*

Title: Principal

\*Date: 07/01/2022

\*Company Name or DBA: CNG Engineering, PLLC

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Purchasing Department  
P.O. Box 839966  
San Antonio, Texas 78283-3966



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For details on use of this form, see Section 2-59 through 2-61 of the City's Ethics Code.

\* This is a:  New Submission  Correction  Update to previous submission

## \* 1) Name of person submitting this disclosure form.

\*First Sri \*M.I J \*Last Kumar Suffix \_\_\_\_\_

## \* 2) Contract Information

a) Contract or Project Name: On-Call General Engineering Consulting Services

b) Originating Department: Aviation Department

## \* 3) Disclosure of parties, owners, and closely related persons.

a) Name of individual(s) or entity(ies) seeking a contract with the city.  
(NOTE: Give exact legal name as it will appear on the contract, if awarded.)

Connico, LLC

b) Name and title of contract signatory

Sri J. Kumar, President

c) Name of all owners, board members, executive committee members, and officers of entities listed in question 3a.

Sri J. Kumar, President  
David J. Hunley, Vice President  
Bryan A. Hafertepe, Vice President



**\* 4) List any individual(s) or entity(ies) that is a partner, parent, joint venture, or subsidiary entity(ies) of the individual or entity listed in Question 3.**

Not applicable. Contracting party(ies) does not have partner, parent, joint venture, or subsidiary entities.

If applicable, list below names and type of relationship (partner, parent, joint venture or subsidiary entities, and all the owners, board members, executive committee members, officers of each entity):

**\* 5) List any individuals or entities that will be subcontractors on this contract.**

Not applicable. No subcontractors will be retained for this contract.

Subcontractors may be retained, but have not been selected at the time of this submission.

If applicable, list below subcontractors, including the name of the owner(s), and business name:

**\* 6) List any attorneys, lobbyists, or consultants retained by any individuals listed in Questions 3, 4, or 5 to assist in seeking this contract.**

Not applicable. No attorneys, lobbyists, or consultants have been retained to assist in seeking this contract.

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- e. the spouse of any individual listed in response to (a) through (d) above
- f. any attorney, lobbyist, or consultant retained to assist in seeking contract (Question 6)

Not applicable. No attorneys, lobbyists, or consultants have been retained to assist in seeking this contract.

If applicable, list below name of contributor; to whom; date; and amount:

## Updates on Contributions Required

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Yes  No

Currently, or within the past twelve (12) months, has an owner, partner or employee of a business entity in which you, your spouse, parent, child own 10% or more of the voting stock or shares, or 10% or more of the fair market value served on a City board or commission?

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If you have any questions, please contact the Office of the City Attorney to request to speak with a member of the Ethics staff: (210) 207-8940

## **Acknowledgments**

### **\*1. Updates Required.**

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This is not a high-profile contract.

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- I warrant that no contributions have been made by these individuals in violation of Section 2-309 of the Municipal Campaign Finance Code.

**\*4. Conflicts of Interest Questionnaire (CIQ)**

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I acknowledge that I have been advised of the requirement to file a CIQ form under Chapter 176 of the Local Government Code.

**\* Oath**

I swear or affirm that the statements contained in this Contracts Disclosure Form, including any attachments, to the best of my knowledge and belief are true, correct, and complete.

\*Print Name: Sri J. Kumar

\*Signature: 

Title: President

\*Date: 06/16/2022

\*Company Name or DBA: Connico, LLC

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Purchasing Department  
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\* This is a:  New Submission  Correction  Update to previous submission

## \* 1) Name of person submitting this disclosure form.

\*First Paul \*M.I. W. \*Last Foster Suffix \_\_\_\_\_

## \* 2) Contract Information

a) Contract or Project Name: On-Call General Engineering Consulting Services RFQ: #AVI060122JR

b) Originating Department: Aviation

## \* 3) Disclosure of parties, owners, and closely related persons.

a) Name of individual(s) or entity(ies) seeking a contract with the city.  
(NOTE: Give exact legal name as it will appear on the contract, if awarded.)

Foster CM Group, Inc.

b) Name and title of contract signatory

Paul W. Foster, CCM, FCMAA  
President/CEO

c) Name of all owners, board members, executive committee members, and officers of entities listed in question 3a.

Paul W. Foster  
Anna Foster

**\* 4) List any individual(s) or entity(ies) that is a partner, parent, joint venture, or subsidiary entity(ies) of the individual or entity listed in Question 3.**

**Not applicable. Contracting party(ies) does not have partner, parent, joint venture, or subsidiary entities.**

**If applicable, list below names and type of relationship (partner, parent, joint venture or subsidiary entities, and all the owners, board members, executive committee members, officers of each entity):**

**\* 5) List any individuals or entities that will be subcontractors on this contract.**

**Not applicable. No subcontractors will be retained for this contract.**

**Subcontractors may be retained, but have not been selected at the time of this submission.**

**If applicable, list below subcontractors, including the name of the owner(s), and business name:**

Foster CM Group is a subcontractor on this project.  
Owner: Paul W. Foster, CCM, FCMAA

**\* 6) List any attorneys, lobbyists, or consultants retained by any individuals listed in Questions 3, 4, or 5 to assist in seeking this contract.**

**Not applicable. No attorneys, lobbyists, or consultants have been retained to assist in seeking this contract.**

**If applicable, list below names and type (attorneys, lobbyists, or consultants) retained to assist in seeking this contract:**

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**Not applicable. No attorneys, lobbyists, or consultants have been retained to assist in seeking this contract.**

**If applicable, list below name of contributor; to whom; date; and amount:**

Paul W. Foster, San Antonio Mayor Ron Nirenberg Fundraising Reception - \$250, 10/25/21  
Anna Foster, San Antonio Mayor Ron Nirenberg Fundraising Reception - \$250, 10/25/21

## Updates on Contributions Required

Information regarding contributions must be updated by submission of a revised form from the date of the submission of this form, up through the time City Council takes action on the contract identified in response to Question 2 and continuing for 30 calendar days after the contract has been awarded.

## Notice Regarding Contribution Prohibitions for "High-Profile" Contracts

Under Section 2-309 of the Municipal Campaign Finance Code, the following listed individuals are prohibited from making a campaign or officeholder contribution to any member of City Council, candidate for City Council or political action committee that contributes to City Council elections from the 10th business day after a contract solicitation has been released until 30 calendar days after the contract has been awarded:

- a. Any individual seeking a high-profile contract;
- b. Any owner, officer, officer of board, and executive committee member of an entity seeking a high-profile contract, excluding board officers and executive committee members of 501(c)(3), 501(c)(4) and 501(c)(6) non-profit organizations not created or controlled by the City whose board service is done strictly as a volunteer with no financial compensation and no economic gain from the non-profit entity;
- c. The legal signatory of the high-profile contract;
- d. Any attorney, lobbyist or consultant hired or retained to assist the individual or entity in seeking a high-profile contract;
- e. Subcontractors hired or retained to provide services under the high-profile contract; and
- f. Any first-degree member of the household of any person listed in (1), (2), (3) or (5) of this subsection.

**Penalty.** A high-profile contract cannot be awarded to the individual or entity if a prohibited contribution has been made by any of these individuals during the contribution "black-out" period, which is the 10th business day after a solicitation has been released until 30 calendar days after the contract has been awarded.

## \* 8) Disclosure of conflict of interest.

Are you aware of any fact(s) with regard to this contract that would raise a "conflict of interest" issue under Sections 2-43 or 2-44 of the City Ethics Code for any City Council member or board/commission member that has not or will not be raised by these city officials?

I am not aware of any conflict(s) of interest issues under Section 2-43 or 2-44 of the City Ethics Code for members of City Council or a city board/commission.

If applicable, provide the conflict(s) of interest below:

## \* 9) Prohibited Interest in Contracts.

Currently, or within the past twelve (12) months, have you, your spouse, sibling, parent, child or other family member within the first degree of consanguinity or affinity served on a City board or commission?

Yes  No

Currently, or within the past twelve (12) months, has an owner, partner or employee of a business entity in which you, your spouse, parent, child own 10% or more of the voting stock or shares, or 10% or more of the fair market value served on a City board or commission?

Yes  No

Currently, or within the past twelve (12) months, has an owner, partner, or employee of a business entity who owns 10% or more of the voting stock or shares, or 10% or more of the fair market value, that will be a subcontractor for this contract, served on a City board or commission?

Yes  No

**If you answered Yes to any questions in Question 9, please list the name of the individual, name of board/commission, and start/end date of service (for each instance).**

N/A

### **Notice Regarding Prohibited Interest in Contracts.**

Please be aware, the City's Charter and Ethics Code prohibits members of certain more-than-advisory boards and commissions, as well as their close family members and any businesses they or their families hold a 10% or greater ownership interest from obtaining a contract with the City during their board or commission service. The prohibition extends to subcontracts on City contracts, and would also apply to parent, subsidiary or partner businesses owned by the member of the board or commission and their family. Please see Section 141 of the City Charter and Section 2-52 of the City Ethics Code (Prohibited Interests in Contracts) for complete information.

Former members of certain more-than-advisory boards and commissions, their family members and the businesses they own will continue to be prohibited from obtaining any discretionary contracts for one year after leaving City service. Please see Section 2-58 of the City Ethics Code (Prohibited Interest in Discretionary Contracts) for complete information.

Please note that any contract in place at the time the applicant becomes a City officer may remain in effect, but cannot be amended, extended, modified, or changed in any manner during the officer's City service on the more-than-advisory board.

If you have any questions, please contact the Office of the City Attorney to request to speak with a member of the Ethics staff: (210) 207-8940

### **Acknowledgments**

**\*1. Updates Required.**

- I understand that this form must be updated by submission of a revised form if there is any change in the information before the discretionary contract, housing and retail development incentive, or the purchase, sale, or lease of real estate to or from the City is the subject of action by the City Council, and no later than 5 business days after any change has occurred, whichever comes first. This includes information about political contributions made after the initial submission and up until 30 calendar days after contract has been awarded.

**\*2. No Contract with City Officials or Staff during Contract Evaluation**

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**\*3. Contribution Prohibitions for "High-Profile" Contracts**

This is not a high-profile contract.

If this is a high-profile contract please complete the following questions:

- I acknowledge that this contract has been designated as a high-profile contract by the city. I further acknowledge that the following individuals are prohibited from making campaign or officeholder contributions to members of City Council, candidates for City Council, or political action committees that make contributions to City Council elections from the 10th business day after the solicitation has been released until 30 calendar days after the contract has been awarded: legal signatory to contract individual(s) seeking the contract, owner or officer of an entity seeking the contract, the spouse of any of these individuals, and any attorney, lobbyist, or consultant retained to assist in seeking the contract.
- I warrant that no contributions have been made by these individuals in violation of Section 2-309 of the Municipal Campaign Finance Code.

**\*4. Conflicts of Interest Questionnaire (CIQ)**


Chapter 176 of the Local Government Code requires all contractors and vendors to submit a Conflict of Interest Questionnaire Form (CIQ) to the Office of the City Clerk, even if contract is not designated as "High Profile".

I acknowledge that I have been advised of the requirement to file a CIQ form under Chapter 176 of the Local Government Code.

**\* Oath**

I swear or affirm that the statements contained in this Contracts Disclosure Form, including any attachments, to the best of my knowledge and belief are true, correct, and complete.

**\*Print Name:** Paul W. Foster

**\*Signature:** 

**Title:** President/CEO

**\*Date:** 6/14/22

**\*Company Name or DBA:** Foster CM Group, Inc.

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If submitting via regular mail, send to:

Purchasing Department  
P.O. Box 839966  
San Antonio, Texas 78283-3966



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For details on use of this form, see Section 2-59 through 2-61 of the City's Ethics Code.

\* This is a:  New Submission  Correction  Update to previous submission

## \* 1) Name of person submitting this disclosure form.

\*First Syed \*M.I S. \*Last Jafar Suffix PE

## \* 2) Contract Information

a) Contract or Project Name: On-Call General Engineering Consulting Services RFQ: #AVI060122JR

b) Originating Department: City of San Antonio - Aviation Department

## \* 3) Disclosure of parties, owners, and closely related persons.

a) Name of individual(s) or entity(ies) seeking a contract with the city.  
(NOTE: Give exact legal name as it will appear on the contract, if awarded.)

HVJ South Central Texas - M&J Inc.

b) Name and title of contract signatory

Syed Jafar, PE / Executive Vice President

c) Name of all owners, board members, executive committee members, and officers of entities listed in question 3a.

Muhammad Mustafa, PE and Syed Jafar, PE

**\* 4) List any individual(s) or entity(ies) that is a partner, parent, joint venture, or subsidiary entity(ies) of the individual or entity listed in Question 3.**

Not applicable. Contracting party(ies) does not have partner, parent, joint venture, or subsidiary entities.

If applicable, list below names and type of relationship (partner, parent, joint venture or subsidiary entities, and all the owners, board members, executive committee members, officers of each entity):

**\* 5) List any individuals or entities that will be subcontractors on this contract.**

Not applicable. No subcontractors will be retained for this contract.

Subcontractors may be retained, but have not been selected at the time of this submission.

If applicable, list below subcontractors, including the name of the owner(s), and business name:

**\* 6) List any attorneys, lobbyists, or consultants retained by any individuals listed in Questions 3, 4, or 5 to assist in seeking this contract.**

Not applicable. No attorneys, lobbyists, or consultants have been retained to assist in seeking this contract.

If applicable, list below names and type (attorneys, lobbyists, or consultants) retained to assist in seeking this contract:

**\* 7) Disclosure of political contributions.**

List any campaign or officeholder contributions made by the following individuals in the past 24 months to any current member of City Council, former member of City Council, any candidate for City Council, or to any political action committee that contributes to City Council elections:

- a. any individual seeking contract with the city (Question 3)
- b. any owner or officer of entity seeking contract with the city (Question 3)
- c. any individual or owner or officer of an entity listed above as a partner, parent, or subsidiary business (Question 4)
- d. any subcontractor or owner/officer of subcontracting entity retained for the contract (Question 5)
- e. the spouse of any individual listed in response to (a) through (d) above
- f. any attorney, lobbyist, or consultant retained to assist in seeking contract (Question 6)

Not applicable. No attorneys, lobbyists, or consultants have been retained to assist in seeking this contract.

If applicable, list below name of contributor; to whom; date; and amount:

## Updates on Contributions Required

Information regarding contributions must be updated by submission of a revised form from the date of the submission of this form, up through the time City Council takes action on the contract identified in response to Question 2 and continuing for 30 calendar days after the contract has been awarded.

## Notice Regarding Contribution Prohibitions for "High-Profile" Contracts

Under Section 2-309 of the Municipal Campaign Finance Code, the following listed individuals are prohibited from making a campaign or officeholder contribution to any member of City Council, candidate for City Council or political action committee that contributes to City Council elections from the 10th business day after a contract solicitation has been released until 30 calendar days after the contract has been awarded:

- a. Any individual seeking a high-profile contract;
- b. Any owner, officer, officer of board, and executive committee member of an entity seeking a high-profile contract, excluding board officers and executive committee members of 501(c)(3), 501(c)(4) and 501(c)(6) non-profit organizations not created or controlled by the City whose board service is done strictly as a volunteer with no financial compensation and no economic gain from the non-profit entity;
- c. The legal signatory of the high-profile contract;
- d. Any attorney, lobbyist or consultant hired or retained to assist the individual or entity in seeking a high-profile contract;
- e. Subcontractors hired or retained to provide services under the high-profile contract; and
- f. Any first-degree member of the household of any person listed in (1), (2), (3) or (5) of this subsection.

**Penalty.** A high-profile contract cannot be awarded to the individual or entity if a prohibited contribution has been made by any of these individuals during the contribution "black-out" period, which is the 10th business day after a solicitation has been released until 30 calendar days after the contract has been awarded.

## \* 8) Disclosure of conflict of interest.

Are you aware of any fact(s) with regard to this contract that would raise a "conflict of interest" issue under Sections 2-43 or 2-44 of the City Ethics Code for any City Council member or board/commission member that has not or will not be raised by these city officials?

I am not aware of any conflict(s) of interest issues under Section 2-43 or 2-44 of the City Ethics Code for members of City Council or a city board/commission.

If applicable, provide the conflict(s) of interest below:

## \* 9) Prohibited Interest in Contracts.

Currently, or within the past twelve (12) months, have you, your spouse, sibling, parent, child or other family member within the first degree of consanguinity or affinity served on a City board or commission?

Yes  No

Currently, or within the past twelve (12) months, has an owner, partner or employee of a business entity in which you, your spouse, parent, child own 10% or more of the voting stock or shares, or 10% or more of the fair market value served on a City board or commission?

Yes  No

Currently, or within the past twelve (12) months, has an owner, partner, or employee of a business entity who owns 10% or more of the voting stock or shares, or 10% or more of the fair market value, that will be a subcontractor for this contract, served on a City board or commission?

Yes  No

**If you answered Yes to any questions in Question 9, please list the name of the individual, name of board/commission, and start/end date of service (for each instance).**

### **Notice Regarding Prohibited Interest in Contracts.**

Please be aware, the City's Charter and Ethics Code prohibits members of certain more-than-advisory boards and commissions, as well as their close family members and any businesses they or their families hold a 10% or greater ownership interest from obtaining a contract with the City during their board or commission service. The prohibition extends to subcontracts on City contracts, and would also apply to parent, subsidiary or partner businesses owned by the member of the board or commission and their family. Please see Section 141 of the City Charter and Section 2-52 of the City Ethics Code (Prohibited Interests in Contracts) for complete information.

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Please note that any contract in place at the time the applicant becomes a City officer may remain in effect, but cannot be amended, extended, modified, or changed in any manner during the officer's City service on the more-than-advisory board.

If you have any questions, please contact the Office of the City Attorney to request to speak with a member of the Ethics staff: (210) 207-8940

### **Acknowledgments**

**\*1. Updates Required.**

- I understand that this form must be updated by submission of a revised form if there is any change in the information before the discretionary contract, housing and retail development incentive, or the purchase, sale, or lease of real estate to or from the City is the subject of action by the City Council, and no later than 5 business days after any change has occurred, whichever comes first. This includes information about political contributions made after the initial submission and up until 30 calendar days after contract has been awarded.

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**\*3. Contribution Prohibitions for "High-Profile" Contracts**

This is not a high-profile contract.

If this is a high-profile contract please complete the following questions:

- I acknowledge that this contract has been designated as a high-profile contract by the city. I further acknowledge that the following individuals are prohibited from making campaign or officeholder contributions to members of City Council, candidates for City Council, or political action committees that make contributions to City Council elections from the 10th business day after the solicitation has been released until 30 calendar days after the contract has been awarded: legal signatory to contract individual(s) seeking the contract, owner or officer of an entity seeking the contract, the spouse of any of these individuals, and any attorney, lobbyist, or consultant retained to assist in seeking the contract.
- I warrant that no contributions have been made by these individuals in violation of Section 2-309 of the Municipal Campaign Finance Code.

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Chapter 176 of the Local Government Code requires all contractors and vendors to submit a Conflict of Interest Questionnaire Form (CIQ) to the Office of the City Clerk, even if contract is not designated as "High Profile".

I acknowledge that I have been advised of the requirement to file a CIQ form under Chapter 176 of the Local Government Code.

**\* Oath**

I swear or affirm that the statements contained in this Contracts Disclosure Form, including any attachments, to the best of my knowledge and belief are true, correct, and complete.

\*Print Name: Syed Jafar, PE

\*Signature: 

Title: Executive Vice President

\*Date: 06/15/2022

\*Company Name or DBA: HVJ South Central Texas - M&J Inc.

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If submitting via regular mail, send to:

Purchasing Department  
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\* This is a:  New Submission  Correction  Update to previous submission

## \* 1) Name of person submitting this disclosure form.

\*First Jose \*M.I L. \*Last Reyes Suffix \_\_\_\_\_

## \* 2) Contract Information

a) Contract or Project Name: On-Call General Engineering Consulting Services

b) Originating Department: Aviation Department

## \* 3) Disclosure of parties, owners, and closely related persons.

a) Name of individual(s) or entity(ies) seeking a contract with the city.  
(NOTE: Give exact legal name as it will appear on the contract, if awarded.)

Maestas & Associates, LLC

b) Name and title of contract signatory

Jose L. Reyes, PE, CFM  
Vice President

c) Name of all owners, board members, executive committee members, and officers of entities listed in question 3a.

Ernest T. Maestas, PE - Board Member; Jose L. Reyes, PE, CFM - Board Member;  
Dwayne S. Hamilton, PE, CFM - Board Member; Carlos Luna III, PE, CFM - Board Member;  
Keith C. Keppler, RPLS - Member; Elvis Trevino, PE - Member; Michael Maestas, PE, CFM - Member;  
Joel Escobar, PE, CFM - Member; and Cynthia Gonzales - Member

**\* 4) List any individual(s) or entity(ies) that is a partner, parent, joint venture, or subsidiary entity(ies) of the individual or entity listed in Question 3.**

Not applicable. Contracting party(ies) does not have partner, parent, joint venture, or subsidiary entities.

If applicable, list below names and type of relationship (partner, parent, joint venture or subsidiary entities, and all the owners, board members, executive committee members, officers of each entity):

**\* 5) List any individuals or entities that will be subcontractors on this contract.**

Not applicable. No subcontractors will be retained for this contract.

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Yes  No

Currently, or within the past twelve (12) months, has an owner, partner or employee of a business entity in which you, your spouse, parent, child own 10% or more of the voting stock or shares, or 10% or more of the fair market value served on a City board or commission?

Yes  No

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Yes  No

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If you have any questions, please contact the Office of the City Attorney to request to speak with a member of the Ethics staff: (210) 207-8940

## **Acknowledgments**

### **\*1. Updates Required.**

- I understand that this form must be updated by submission of a revised form if there is any change in the information before the discretionary contract, housing and retail development incentive, or the purchase, sale, or lease of real estate to or from the City is the subject of action by the City Council, and no later than 5 business days after any change has occurred, whichever comes first. This includes information about political contributions made after the initial submission and up until 30 calendar days after contract has been awarded.

### **\*2. No Contract with City Officials or Staff during Contract Evaluation**

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- I warrant that no contributions have been made by these individuals in violation of Section 2-309 of the Municipal Campaign Finance Code.

**\*4. Conflicts of Interest Questionnaire (CIQ)**


Chapter 176 of the Local Government Code requires all contractors and vendors to submit a Conflict of Interest Questionnaire Form (CIQ) to the Office of the City Clerk, even if contract is not designated as "High Profile".

I acknowledge that I have been advised of the requirement to file a CIQ form under Chapter 176 of the Local Government Code.

**\* Oath**

I swear or affirm that the statements contained in this Contracts Disclosure Form, including any attachments, to the best of my knowledge and belief are true, correct, and complete.

**\*Print Name:** Jose L. Reyes, PE, CFM

**\*Signature:** 

**Title:** Vice President

**\*Date:** June 16, 2022

**\*Company Name or DBA:** Maestas & Associates, LLC

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If submitting via regular mail, send to:

Purchasing Department  
P.O. Box 839966  
San Antonio, Texas 78283-3966



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\* This is a:  New Submission  Correction  Update to previous submission

## \* 1) Name of person submitting this disclosure form.

\*First Rosa \*M.I L \*Last Navejar Suffix \_\_\_\_\_

## \* 2) Contract Information

a) Contract or Project Name: On-Call General Engineering Consultant Services

b) Originating Department: \_\_\_\_\_

## \* 3) Disclosure of parties, owners, and closely related persons.

a) Name of individual(s) or entity(ies) seeking a contract with the city.  
(NOTE: Give exact legal name as it will appear on the contract, if awarded.)

The Rios Group, Inc. sub-consultant to Jacobs Engineering Group

b) Name and title of contract signatory

Rosa Navejar, President

c) Name of all owners, board members, executive committee members, and officers of entities listed in question 3a.

Rosa Navejar, President, 100% Ownership

**\* 4) List any individual(s) or entity(ies) that is a partner, parent, joint venture, or subsidiary entity(ies) of the individual or entity listed in Question 3.**

Not applicable. Contracting party(ies) does not have partner, parent, joint venture, or subsidiary entities.

If applicable, list below names and type of relationship (partner, parent, joint venture or subsidiary entities, and all the owners, board members, executive committee members, officers of each entity):

**\* 5) List any individuals or entities that will be subcontractors on this contract.**

Not applicable. No subcontractors will be retained for this contract.

Subcontractors may be retained, but have not been selected at the time of this submission.

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Not applicable. No attorneys, lobbyists, or consultants have been retained to assist in seeking this contract.

If applicable, list below names and type (attorneys, lobbyists, or consultants) retained to assist in seeking this contract:

**\* 7) Disclosure of political contributions.**

List any campaign or officeholder contributions made by the following individuals in the past 24 months to any current member of City Council, former member of City Council, any candidate for City Council, or to any political action committee that contributes to City Council elections:

- a. any individual seeking contract with the city (Question 3)
- b. any owner or officer of entity seeking contract with the city (Question 3)
- c. any individual or owner or officer of an entity listed above as a partner, parent, or subsidiary business (Question 4)
- d. any subcontractor or owner/officer of subcontracting entity retained for the contract (Question 5)
- e. the spouse of any individual listed in response to (a) through (d) above
- f. any attorney, lobbyist, or consultant retained to assist in seeking contract (Question 6)

Not applicable. No attorneys, lobbyists, or consultants have been retained to assist in seeking this contract.

If applicable, list below name of contributor; to whom; date; and amount:

## Updates on Contributions Required

Information regarding contributions must be updated by submission of a revised form from the date of the submission of this form, up through the time City Council takes action on the contract identified in response to Question 2 and continuing for 30 calendar days after the contract has been awarded.

## Notice Regarding Contribution Prohibitions for "High-Profile" Contracts

Under Section 2-309 of the Municipal Campaign Finance Code, the following listed individuals are prohibited from making a campaign or officeholder contribution to any member of City Council, candidate for City Council or political action committee that contributes to City Council elections from the 10th business day after a contract solicitation has been released until 30 calendar days after the contract has been awarded:

- a. Any individual seeking a high-profile contract;
- b. Any owner, officer, officer of board, and executive committee member of an entity seeking a high-profile contract, excluding board officers and executive committee members of 501(c)(3), 501(c)(4) and 501(c)(6) non-profit organizations not created or controlled by the City whose board service is done strictly as a volunteer with no financial compensation and no economic gain from the non-profit entity;
- c. The legal signatory of the high-profile contract;
- d. Any attorney, lobbyist or consultant hired or retained to assist the individual or entity in seeking a high-profile contract;
- e. Subcontractors hired or retained to provide services under the high-profile contract; and
- f. Any first-degree member of the household of any person listed in (1), (2), (3) or (5) of this subsection.

**Penalty.** A high-profile contract cannot be awarded to the individual or entity if a prohibited contribution has been made by any of these individuals during the contribution "black-out" period, which is the 10th business day after a solicitation has been released until 30 calendar days after the contract has been awarded.

## \* 8) Disclosure of conflict of interest.

Are you aware of any fact(s) with regard to this contract that would raise a "conflict of interest" issue under Sections 2-43 or 2-44 of the City Ethics Code for any City Council member or board/commission member that has not or will not be raised by these city officials?

I am not aware of any conflict(s) of interest issues under Section 2-43 or 2-44 of the City Ethics Code for members of City Council or a city board/commission.

If applicable, provide the conflict(s) of interest below:

## \* 9) Prohibited Interest in Contracts.

Currently, or within the past twelve (12) months, have you, your spouse, sibling, parent, child or other family member within the first degree of consanguinity or affinity served on a City board or commission?

Yes  No

Currently, or within the past twelve (12) months, has an owner, partner or employee of a business entity in which you, your spouse, parent, child own 10% or more of the voting stock or shares, or 10% or more of the fair market value served on a City board or commission?

Yes  No

Currently, or within the past twelve (12) months, has an owner, partner, or employee of a business entity who owns 10% or more of the voting stock or shares, or 10% or more of the fair market value, that will be a subcontractor for this contract, served on a City board or commission?

Yes  No

**If you answered Yes to any questions in Question 9, please list the name of the individual, name of board/commission, and start/end date of service (for each instance).**

## **Notice Regarding Prohibited Interest in Contracts.**

Please be aware, the City's Charter and Ethics Code prohibits members of certain more-than-advisory boards and commissions, as well as their close family members and any businesses they or their families hold a 10% or greater ownership interest from obtaining a contract with the City during their board or commission service. The prohibition extends to subcontracts on City contracts, and would also apply to parent, subsidiary or partner businesses owned by the member of the board or commission and their family. Please see Section 141 of the City Charter and Section 2-52 of the City Ethics Code (Prohibited Interests in Contracts) for complete information.

Former members of certain more-than-advisory boards and commissions, their family members and the businesses they own will continue to be prohibited from obtaining any discretionary contracts for one year after leaving City service. Please see Section 2-58 of the City Ethics Code (Prohibited Interest in Discretionary Contracts) for complete information.

Please note that any contract in place at the time the applicant becomes a City officer may remain in effect, but cannot be amended, extended, modified, or changed in any manner during the officer's City service on the more-than-advisory board.

If you have any questions, please contact the Office of the City Attorney to request to speak with a member of the Ethics staff: (210) 207-8940

## **Acknowledgments**

### **\*1. Updates Required.**

- I understand that this form must be updated by submission of a revised form if there is any change in the information before the discretionary contract, housing and retail development incentive, or the purchase, sale, or lease of real estate to or from the City is the subject of action by the City Council, and no later than 5 business days after any change has occurred, whichever comes first. This includes information about political contributions made after the initial submission and up until 30 calendar days after contract has been awarded.

### **\*2. No Contract with City Officials or Staff during Contract Evaluation**

- I understand that a person or entity who seeks or applies for a city contract or any other person acting on behalf of that person or entity is prohibited from contacting city officials and employees regarding the contract after a Request for Proposal (RFP), Request for Qualification (RFQ), or other solicitation has been released.

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**\*3. Contribution Prohibitions for "High-Profile" Contracts**

This is not a high-profile contract.

If this is a high-profile contract please complete the following questions:

- I acknowledge that this contract has been designated as a high-profile contract by the city. I further acknowledge that the following individuals are prohibited from making campaign or officeholder contributions to members of City Council, candidates for City Council, or political action committees that make contributions to City Council elections from the 10th business day after the solicitation has been released until 30 calendar days after the contract has been awarded: legal signatory to contract individual(s) seeking the contract, owner or officer of an entity seeking the contract, the spouse of any of these individuals, and any attorney, lobbyist, or consultant retained to assist in seeking the contract.
- I warrant that no contributions have been made by these individuals in violation of Section 2-309 of the Municipal Campaign Finance Code.

**\*4. Conflicts of Interest Questionnaire (CIQ)**


Chapter 176 of the Local Government Code requires all contractors and vendors to submit a Conflict of Interest Questionnaire Form (CIQ) to the Office of the City Clerk, even if contract is not designated as "High Profile".

I acknowledge that I have been advised of the requirement to file a CIQ form under Chapter 176 of the Local Government Code.

**\* Oath**

I swear or affirm that the statements contained in this Contracts Disclosure Form, including any attachments, to the best of my knowledge and belief are true, correct, and complete.

**\*Print Name:** Rosa Navejar

**\*Signature:** 

**Title:** President

**\*Date:** 06/16/2022

**\*Company Name or DBA:** The Rios Group, Inc.

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P.O. Box 839966  
San Antonio, Texas 78283-3966





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For details on use of this form, see Section 2-59 through 2-61 of the City's Ethics Code.

\* This is a:  New Submission  Correction  Update to previous submission

## \* 1) Name of person submitting this disclosure form.

\*First Belinda \*M.I G. \*Last Hargrove Suffix \_\_\_\_\_

## \* 2) Contract Information

a) Contract or Project Name: On-Call General Engineering Consulting Services RFQ: #AVI060122JR

b) Originating Department: Aviation Department

## \* 3) Disclosure of parties, owners, and closely related persons.

a) Name of individual(s) or entity(ies) seeking a contract with the city.  
(NOTE: Give exact legal name as it will appear on the contract, if awarded.)

TransSolutions, LLC

b) Name and title of contract signatory

Belinda G. Hargove

c) Name of all owners, board members, executive committee members, and officers of entities listed in question 3a.

Belinda G. Hargove - 50% Owner  
Gloria G. Bender - 50% Owner

**\* 4) List any individual(s) or entity(ies) that is a partner, parent, joint venture, or subsidiary entity(ies) of the individual or entity listed in Question 3.**

Not applicable. Contracting party(ies) does not have partner, parent, joint venture, or subsidiary entities.

If applicable, list below names and type of relationship (partner, parent, joint venture or subsidiary entities, and all the owners, board members, executive committee members, officers of each entity):

**\* 5) List any individuals or entities that will be subcontractors on this contract.**

Not applicable. No subcontractors will be retained for this contract.

Subcontractors may be retained, but have not been selected at the time of this submission.

If applicable, list below subcontractors, including the name of the owner(s), and business name:

TransSolutions, LLC would be acting as a subcontractor to the Prime contractor

**\* 6) List any attorneys, lobbyists, or consultants retained by any individuals listed in Questions 3, 4, or 5 to assist in seeking this contract.**

Not applicable. No attorneys, lobbyists, or consultants have been retained to assist in seeking this contract.

If applicable, list below names and type (attorneys, lobbyists, or consultants) retained to assist in seeking this

**\* 7) Disclosure of political contributions.**

List any campaign or officeholder contributions made by the following individuals in the past 24 months to any current member of City Council, former member of City Council, any candidate for City Council, or to any political action committee that contributes to City Council elections:

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- d. any subcontractor or owner/officer of subcontracting entity retained for the contract (Question 5)
- e. the spouse of any individual listed in response to (a) through (d) above
- f. any attorney, lobbyist, or consultant retained to assist in seeking contract (Question 6)

Not applicable. No attorneys, lobbyists, or consultants have been retained to assist in seeking this contract.

If applicable, list below name of contributor; to whom; date; and amount:

## Updates on Contributions Required

Information regarding contributions must be updated by submission of a revised form from the date of the submission of this form, up through the time City Council takes action on the contract identified in response to Question 2 and continuing for 30 calendar days after the contract has been awarded.

## Notice Regarding Contribution Prohibitions for "High-Profile" Contracts

Under Section 2-309 of the Municipal Campaign Finance Code, the following listed individuals are prohibited from making a campaign or officeholder contribution to any member of City Council, candidate for City Council or political action committee that contributes to City Council elections from the 10th business day after a contract solicitation has been released until 30 calendar days after the contract has been awarded:

- a. Any individual seeking a high-profile contract;
- b. Any owner, officer, officer of board, and executive committee member of an entity seeking a high-profile contract, excluding board officers and executive committee members of 501(c)(3), 501(c)(4) and 501(c)(6) non-profit organizations not created or controlled by the City whose board service is done strictly as a volunteer with no financial compensation and no economic gain from the non-profit entity;
- c. The legal signatory of the high-profile contract;
- d. Any attorney, lobbyist or consultant hired or retained to assist the individual or entity in seeking a high-profile contract;
- e. Subcontractors hired or retained to provide services under the high-profile contract; and
- f. Any first-degree member of the household of any person listed in (1), (2), (3) or (5) of this subsection.

**Penalty.** A high-profile contract cannot be awarded to the individual or entity if a prohibited contribution has been made by any of these individuals during the contribution "black-out" period, which is the 10th business day after a solicitation has been released until 30 calendar days after the contract has been awarded.

## \* 8) Disclosure of conflict of interest.

Are you aware of any fact(s) with regard to this contract that would raise a "conflict of interest" issue under Sections 2-43 or 2-44 of the City Ethics Code for any City Council member or board/commission member that has not or will not be raised by these city officials?

I am not aware of any conflict(s) of interest issues under Section 2-43 or 2-44 of the City Ethics Code for members of City Council or a city board/commission.

If applicable, provide the conflict(s) of interest below:

## \* 9) Prohibited Interest in Contracts.

Currently, or within the past twelve (12) months, have you, your spouse, sibling, parent, child or other family member within the first degree of consanguinity or affinity served on a City board or commission?

Yes  No

Currently, or within the past twelve (12) months, has an owner, partner or employee of a business entity in which you, your spouse, parent, child own 10% or more of the voting stock or shares, or 10% or more of the fair market value served on a City board or commission?

Yes  No

Currently, or within the past twelve (12) months, has an owner, partner, or employee of a business entity who owns 10% or more of the voting stock or shares, or 10% or more of the fair market value, that will be a subcontractor for this contract, served on a City board or commission?

Yes  No

**If you answered Yes to any questions in Question 9, please list the name of the individual, name of board/commission, and start/end date of service (for each instance).**

## **Notice Regarding Prohibited Interest in Contracts.**

Please be aware, the City's Charter and Ethics Code prohibits members of certain more-than-advisory boards and commissions, as well as their close family members and any businesses they or their families hold a 10% or greater ownership interest from obtaining a contract with the City during their board or commission service. The prohibition extends to subcontracts on City contracts, and would also apply to parent, subsidiary or partner businesses owned by the member of the board or commission and their family. Please see Section 141 of the City Charter and Section 2-52 of the City Ethics Code (Prohibited Interests in Contracts) for complete information.

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Please note that any contract in place at the time the applicant becomes a City officer may remain in effect, but cannot be amended, extended, modified, or changed in any manner during the officer's City service on the more-than-advisory board.

If you have any questions, please contact the Office of the City Attorney to request to speak with a member of the Ethics staff: (210) 207-8940

## **Acknowledgments**

### **\*1. Updates Required.**

- I understand that this form must be updated by submission of a revised form if there is any change in the information before the discretionary contract, housing and retail development incentive, or the purchase, sale, or lease of real estate to or from the City is the subject of action by the City Council, and no later than 5 business days after any change has occurred, whichever comes first. This includes information about political contributions made after the initial submission and up until 30 calendar days after contract has been awarded.

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**\*3. Contribution Prohibitions for "High-Profile" Contracts**

This is not a high-profile contract.

If this is a high-profile contract please complete the following questions:

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- I warrant that no contributions have been made by these individuals in violation of Section 2-309 of the Municipal Campaign Finance Code.

**\*4. Conflicts of Interest Questionnaire (CIQ)**


Chapter 176 of the Local Government Code requires all contractors and vendors to submit a Conflict of Interest Questionnaire Form (CIQ) to the Office of the City Clerk, even if contract is not designated as "High Profile".

I acknowledge that I have been advised of the requirement to file a CIQ form under Chapter 176 of the Local Government Code.

**\* Oath**

I swear or affirm that the statements contained in this Contracts Disclosure Form, including any attachments, to the best of my knowledge and belief are true, correct, and complete.

\*Print Name: Belinda G. Hargrove

\*Signature: 

Title: Managing Principal

\*Date: July 1, 2022

\*Company Name or DBA: TransSolutions, LLC

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If form cannot be completed online, please print, complete and submit with proposal. All questions must be answered.

If submitting via regular mail, send to:

Purchasing Department  
P.O. Box 839966  
San Antonio, Texas 78283-3966



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\* This is a:  New Submission  Correction  Update to previous submission

## \* 1) Name of person submitting this disclosure form.

\*First Min Chow \*M.I. \_\_\_\_\_ \*Last Hew Suffix \_\_\_\_\_

## \* 2) Contract Information

a) Contract or Project Name: On-Call General Engineering Consulting Services

b) Originating Department: Aviation Department

## \* 3) Disclosure of parties, owners, and closely related persons.

a) Name of individual(s) or entity(ies) seeking a contract with the city.  
(NOTE: Give exact legal name as it will appear on the contract, if awarded.)

Unintech Consulting Engineers, Inc.

b) Name and title of contract signatory

Min Chow Hew, P.E.; Chief of Engineering & Founder

c) Name of all owners, board members, executive committee members, and officers of entities listed in question 3a.

Min Chow Hew, P.E.; Owner  
W. Elisa Chan; Owner  
Bradley Aldridge, P.E.; Board Member  
Kum Wing Chan, P.E.; Board Member  
William Matthews, P.E.; Board Member  
Lynn Savory, R.P.L.S.; Board Member  
Tao Wang, P.E.; Board Member

David Peralta, Ph.D., P.E.; Board Member  
Mark Hill, P.E.; Board Member  
Yun Cai; Board Member

**\* 4) List any individual(s) or entity(ies) that is a partner, parent, joint venture, or subsidiary entity(ies) of the individual or entity listed in Question 3.**

**Not applicable. Contracting party(ies) does not have partner, parent, joint venture, or subsidiary entities.**

**If applicable, list below names and type of relationship (partner, parent, joint venture or subsidiary entities, and all the owners, board members, executive committee members, officers of each entity):**

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**Not applicable. No subcontractors will be retained for this contract.**

**Subcontractors may be retained, but have not been selected at the time of this submission.**

**If applicable, list below subcontractors, including the name of the owner(s), and business name:**

**\* 6) List any attorneys, lobbyists, or consultants retained by any individuals listed in Questions 3, 4, or 5 to assist in seeking this contract.**

**Not applicable. No attorneys, lobbyists, or consultants have been retained to assist in seeking this contract.**

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- f. any attorney, lobbyist, or consultant retained to assist in seeking contract (Question 6)

**Not applicable. No attorneys, lobbyists, or consultants have been retained to assist in seeking this contract.**

**If applicable, list below name of contributor; to whom; date; and amount:**

Min Chow Hew & W. Elisa Chan; Clayton Perry Campaign; 1/28/21; \$1,000  
Min Chow Hew & W. Elisa Chan; Vote Patrick Campaign; 2/10/21; \$1,000  
Min Chow Hew & W. Elisa Chan; Andrew F. Vicencio Campaign; 2/28/21; \$1,000  
Min Chow Hew & W. Elisa Chan; Rob Rodriguez Campaign; 2/28/21; \$1,000

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Yes  No

Currently, or within the past twelve (12) months, has an owner, partner or employee of a business entity in which you, your spouse, parent, child own 10% or more of the voting stock or shares, or 10% or more of the fair market value served on a City board or commission?

Yes  No

Currently, or within the past twelve (12) months, has an owner, partner, or employee of a business entity who owns 10% or more of the voting stock or shares, or 10% or more of the fair market value, that will be a subcontractor for this contract, served on a City board or commission?

Yes  No



**If you answered Yes to any questions in Question 9, please list the name of the individual, name of board/commission, and start/end date of service (for each instance).**

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I acknowledge that I have been advised of the requirement to file a CIQ form under Chapter 176 of the Local Government Code.

**\* Oath**

I swear or affirm that the statements contained in this Contracts Disclosure Form, including any attachments, to the best of my knowledge and belief are true, correct, and complete.

\*Print Name: Min Chow Hew

\*Signature: 

Title: Chief of Engineering & Founder

\*Date: 06/16/2022

\*Company Name or DBA: Unintech Consulting Engineers, Inc.

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\* This is a:  New Submission  Correction  Update to previous submission

## \* 1) Name of person submitting this disclosure form.

\*First José \*M.I E \*Last de la Garza Suffix \_\_\_\_\_

## \* 2) Contract Information

a) Contract or Project Name: On-Call General Engineering Consulting Services RFQ: #AVI060122JR

b) Originating Department: City of San Antonio, Aviation Department

## \* 3) Disclosure of parties, owners, and closely related persons.

a) Name of individual(s) or entity(ies) seeking a contract with the city.  
(NOTE: Give exact legal name as it will appear on the contract, if awarded.)

WestEast Design Group, LLC

b) Name and title of contract signatory

José Eduardo de la Garza  
President

c) Name of all owners, board members, executive committee members, and officers of entities listed in question 3a.

Christopher Kimm, CEO  
José Eduardo de la Garza, President  
James Andrews, Vice President  
Ed Garcia, Vice President

Katherine Kimm, General Manager  
Tim Baisdon, Vice President  
Rod Edwards, Vice President

**\* 4) List any individual(s) or entity(ies) that is a partner, parent, joint venture, or subsidiary entity(ies) of the individual or entity listed in Question 3.**

**Not applicable. Contracting party(ies) does not have partner, parent, joint venture, or subsidiary entities.**

**If applicable, list below names and type of relationship (partner, parent, joint venture or subsidiary entities, and all the owners, board members, executive committee members, officers of each entity):**

**\* 5) List any individuals or entities that will be subcontractors on this contract.**

**Not applicable. No subcontractors will be retained for this contract.**

**Subcontractors may be retained, but have not been selected at the time of this submission.**

**If applicable, list below subcontractors, including the name of the owner(s), and business name:**

**\* 6) List any attorneys, lobbyists, or consultants retained by any individuals listed in Questions 3, 4, or 5 to assist in seeking this contract.**

**Not applicable. No attorneys, lobbyists, or consultants have been retained to assist in seeking this contract.**

**If applicable, list below names and type (attorneys, lobbyists, or consultants) retained to assist in seeking this contract:**

**\* 7) Disclosure of political contributions.**

List any campaign or officeholder contributions made by the following individuals in the past 24 months to any current member of City Council, former member of City Council, any candidate for City Council, or to any political action committee that contributes to City Council elections:

- a. any individual seeking contract with the city (Question 3)
- b. any owner or officer of entity seeking contract with the city (Question 3)
- c. any individual or owner or officer of an entity listed above as a partner, parent, or subsidiary business (Question 4)
- d. any subcontractor or owner/officer of subcontracting entity retained for the contract (Question 5)
- e. the spouse of any individual listed in response to (a) through (d) above
- f. any attorney, lobbyist, or consultant retained to assist in seeking contract (Question 6)

**Not applicable. No attorneys, lobbyists, or consultants have been retained to assist in seeking this contract.**

**If applicable, list below name of contributor; to whom; date; and amount:**

## Updates on Contributions Required

Information regarding contributions must be updated by submission of a revised form from the date of the submission of this form, up through the time City Council takes action on the contract identified in response to Question 2 and continuing for 30 calendar days after the contract has been awarded.

## Notice Regarding Contribution Prohibitions for "High-Profile" Contracts

Under Section 2-309 of the Municipal Campaign Finance Code, the following listed individuals are prohibited from making a campaign or officeholder contribution to any member of City Council, candidate for City Council or political action committee that contributes to City Council elections from the 10th business day after a contract solicitation has been released until 30 calendar days after the contract has been awarded:

- a. Any individual seeking a high-profile contract;
- b. Any owner, officer, officer of board, and executive committee member of an entity seeking a high-profile contract, excluding board officers and executive committee members of 501(c)(3), 501(c)(4) and 501(c)(6) non-profit organizations not created or controlled by the City whose board service is done strictly as a volunteer with no financial compensation and no economic gain from the non-profit entity;
- c. The legal signatory of the high-profile contract;
- d. Any attorney, lobbyist or consultant hired or retained to assist the individual or entity in seeking a high-profile contract;
- e. Subcontractors hired or retained to provide services under the high-profile contract; and
- f. Any first-degree member of the household of any person listed in (1), (2), (3) or (5) of this subsection.

**Penalty.** A high-profile contract cannot be awarded to the individual or entity if a prohibited contribution has been made by any of these individuals during the contribution "black-out" period, which is the 10th business day after a solicitation has been released until 30 calendar days after the contract has been awarded.

## \* 8) Disclosure of conflict of interest.

Are you aware of any fact(s) with regard to this contract that would raise a "conflict of interest" issue under Sections 2-43 or 2-44 of the City Ethics Code for any City Council member or board/commission member that has not or will not be raised by these city officials?

I am not aware of any conflict(s) of interest issues under Section 2-43 or 2-44 of the City Ethics Code for members of City Council or a city board/commission.

If applicable, provide the conflict(s) of interest below:

## \* 9) Prohibited Interest in Contracts.

Currently, or within the past twelve (12) months, have you, your spouse, sibling, parent, child or other family member within the first degree of consanguinity or affinity served on a City board or commission?

Yes  No

Currently, or within the past twelve (12) months, has an owner, partner or employee of a business entity in which you, your spouse, parent, child own 10% or more of the voting stock or shares, or 10% or more of the fair market value served on a City board or commission?

Yes  No

Currently, or within the past twelve (12) months, has an owner, partner, or employee of a business entity who owns 10% or more of the voting stock or shares, or 10% or more of the fair market value, that will be a subcontractor for this contract, served on a City board or commission?

Yes  No

**If you answered Yes to any questions in Question 9, please list the name of the individual, name of board/commission, and start/end date of service (for each instance).**

## **Notice Regarding Prohibited Interest in Contracts.**

Please be aware, the City's Charter and Ethics Code prohibits members of certain more-than-advisory boards and commissions, as well as their close family members and any businesses they or their families hold a 10% or greater ownership interest from obtaining a contract with the City during their board or commission service. The prohibition extends to subcontracts on City contracts, and would also apply to parent, subsidiary or partner businesses owned by the member of the board or commission and their family. Please see Section 141 of the City Charter and Section 2-52 of the City Ethics Code (Prohibited Interests in Contracts) for complete information.

Former members of certain more-than-advisory boards and commissions, their family members and the businesses they own will continue to be prohibited from obtaining any discretionary contracts for one year after leaving City service. Please see Section 2-58 of the City Ethics Code (Prohibited Interest in Discretionary Contracts) for complete information.

Please note that any contract in place at the time the applicant becomes a City officer may remain in effect, but cannot be amended, extended, modified, or changed in any manner during the officer's City service on the more-than-advisory board.

If you have any questions, please contact the Office of the City Attorney to request to speak with a member of the Ethics staff: (210) 207-8940

## **Acknowledgments**

### **\*1. Updates Required.**

- I understand that this form must be updated by submission of a revised form if there is any change in the information before the discretionary contract, housing and retail development incentive, or the purchase, sale, or lease of real estate to or from the City is the subject of action by the City Council, and no later than 5 business days after any change has occurred, whichever comes first. This includes information about political contributions made after the initial submission and up until 30 calendar days after contract has been awarded.

### **\*2. No Contract with City Officials or Staff during Contract Evaluation**

- I understand that a person or entity who seeks or applies for a city contract or any other person acting on behalf of that person or entity is prohibited from contacting city officials and employees regarding the contract after a Request for Proposal (RFP), Request for Qualification (RFQ), or other solicitation has been released.

This no-contact provision shall conclude when the contract is posted as a City Council agenda item. If contact is required with city officials or employees, the contact will take place in accordance with procedures incorporated into the solicitation documents. Violation of this prohibited contacts provision set out in Section 2-61 of the City Ethics Code by respondents or their agents may lead to disqualification of their offer from consideration.

**\*3. Contribution Prohibitions for "High-Profile" Contracts**

This is not a high-profile contract.

If this is a high-profile contract please complete the following questions:

- I acknowledge that this contract has been designated as a high-profile contract by the city. I further acknowledge that the following individuals are prohibited from making campaign or officeholder contributions to members of City Council, candidates for City Council, or political action committees that make contributions to City Council elections from the 10th business day after the solicitation has been released until 30 calendar days after the contract has been awarded: legal signatory to contract individual(s) seeking the contract, owner or officer of an entity seeking the contract, the spouse of any of these individuals, and any attorney, lobbyist, or consultant retained to assist in seeking the contract.
- I warrant that no contributions have been made by these individuals in violation of Section 2-309 of the Municipal Campaign Finance Code.

**\*4. Conflicts of Interest Questionnaire (CIQ)**

Chapter 176 of the Local Government Code requires all contractors and vendors to submit a Conflict of Interest Questionnaire Form (CIQ) to the Office of the City Clerk, even if contract is not designated as "High Profile".

I acknowledge that I have been advised of the requirement to file a CIQ form under Chapter 176 of the Local Government Code.

**\* Oath**

I swear or affirm that the statements contained in this Contracts Disclosure Form, including any attachments, to the best of my knowledge and belief are true, correct, and complete.

**\*Print Name:** José Eduardo de la Garza

**\*Signature:** \_\_\_\_\_

**Title:** President

**\*Date:** July 1, 2022

**\*Company Name or DBA:** WestEast Design Group, LLC

This form can be completed online at [www.sanantonio.gov/ethics](http://www.sanantonio.gov/ethics).  
If form cannot be completed online, please print, complete and submit with proposal. All questions must be answered.

If submitting via regular mail, send to:

Purchasing Department  
P.O. Box 839966  
San Antonio, Texas 78283-3966